



## “FINAL DETAILS” EVENT MANAGEMENT

*We jump in to the planning process 8 weeks prior to your event date, once you have planned the perfect event & have selected all your vendors. Our team steps in to tie up final details, coordinate vendors, & ensure flawless execution.*

SCHEDULED CHECK-INS THROUGHOUT YOUR JOURNEY

PROFESSIONAL DIGITAL WEDDING PLANNING TOOLS

To help make your planning journey as organized as possible

THOROUGHLY REVIEW ALL VENDOR AGREEMENTS & CONFIRM DETAILS WITH YOUR WEDDING PROS

CREATE, DISTRIBUTE & MANAGE FULL EVENT TIMELINE & FLOOR PLANS

IN-DEPTH VENUE WALK-THROUGH

REHEARSAL COORDINATING

Up to One hour

SET-UP & STYLE PERSONAL DECOR

Including guest book, gifts & card table, photos, wedding favors, etc. & ensure they are safely collected post-event

MANAGE ALL DAY-OF VENDORS & DISTRIBUTE FINAL VENDOR PAYMENTS & GRATUITIES

ENSURE YOUR PERFECT DAY IS EXECUTED SEAMLESSLY

*From \$3,800*

*Add Design +\$1,500*